

## **PARENTS' BILL OF RIGHTS FOR DATA PRIVACY AND SECURITY**

The Cooperstown Central School District is committed to protecting the privacy and security of student, teacher, and principal data. In accordance with New York Education Law § 2-d, the District wishes to inform the school community of the following:

- 1) A student's personally identifiable information cannot be sold or released for any commercial purposes.
- 2) Parents have the right to inspect and review the complete contents of their child's education record.
- 3) State and federal laws protect the confidentiality of personally identifiable information, and safeguards associated with industry standards and best practices, including but not limited to, encryption, firewalls, and password protection, must be in place when data is stored or transferred.
- 4) A complete list of all student data elements collected by the State is available for public review at:  
<http://www.p12.nysed.gov/irs/sirs/documentation/NYSEDstudentData.xlsx>, or by writing to the Office of Information & Reporting Services, New York State Education Department, Room 863 EBA, 89 Washington Avenue, Albany, New York 12234.
- 5) Parents have the right to have complaints with the District about possible privacy breaches of student data by third-party contractors or their employees, officers, or assignees, or with NYSED. Complaints regarding student data breaches should be directed to Mrs. Lynn Strang, Director of Student Services/Executive Principal, Cooperstown Central School District, 39 Linden Avenue, Cooperstown, NY, phone (607) 547-8181, email: [lstrang@cooperstowncs.org](mailto:lstrang@cooperstowncs.org). Complaints to NYSED should be directed in writing to the Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany, New York 12234. Complaints may also be directed to the Chief Privacy Officer via email at:  
[CPO@mail.nysed.gov](mailto:CPO@mail.nysed.gov).