

SUBJECT: CONFLICT OF INTEREST AND DISCLOSURES

The Code of Ethics For All Personnel #6110 includes a conflict of interest and disclosure provision, which sets forth standards of conduct expected and requiring Board members and employees of the District to disclose all interests, which could result in a conflict.

Please complete and return the Conflict of Interest and Disclosure statement listed below. Please be assured that the disclosure requirements are intended to provide the Board with a systematic and ongoing method of disclosing and ethically resolving potential conflicts of interest. Although it is impossible to list every circumstance giving rise to a possible conflict of interest, the following will serve as a guide to the types of activities that might cause conflicts and that should be fully reported:

a) Outside Interests

1. To hold, directly or indirectly, a position or a financial interest in any outside concern from which the individual has reason to believe the District secures goods or services (including the services of buying or selling stocks, bonds, or other securities), or that provides services competitive with the system.

2. To compete, directly or indirectly, with the District in the purchase or sale of property or property rights, interests or services.

b) Outside Activities

To render directive, managerial, or consultative services to any outside concern that does business with, or competes with the services of the District, or to render other services in competition with the District.

c) Inside Information

To disclose or use information relating to the District's business for the personal profit or advantage of the individual or his/her immediate family.

d) Gifts, Gratuities, and Entertainment

To accept gifts, excessive entertainment, or other favors from any outside concern that does, or is seeking to do, business with, or is a competitor of, the District – under circumstances from which it might be inferred that such action was intended to influence or possibly would influence the individual in the performance of his/her duties.

Full disclosure of any situation in doubt should be made so as to permit an impartial and objective determination. It should be particularly noted that disclosure relates not only to yourself, but also to your immediate family members.

Board Policy 5230 stipulates that gifts exceeding seventy-five dollars (\$75) will be returned or donated to charity.

TO: Superintendent of Schools and Board of Education President

RE: Conflict of Interest Disclosure Statement

A copy of the District's Code of Ethics For All Personnel Policy #6110 has been furnished to me. I hereby state that I, or members of my immediate family, have the following affiliations or interest and have taken part in that following transaction that, when considered in conjunction with the position with or relation to the District, might possibly constitute a conflict of interest. (Check "None" where applicable)

1. Outside Interest

Identify any interest, other than investments, of yourself or your immediate family, as described in paragraph a) of the accompanying letter.

- None
- Yes. Please describe below

2. Investments

List and describe, with respect to yourself or your immediate family, all investments that might be within the category of "financial interest," as described in paragraph a) of the accompanying letter.

- None
- Yes. Please describe below

3. Outside Activities

Identify any outside activities, of yourself or your immediate family, as described in paragraph b) of the accompanying letter.

- None
- Yes. Please describe below

4. Other

List any other activities in which you or your immediate family are engaged that may be regarded as constituting a conflict of interest, giving particular attention to paragraphs b) and c) of the accompanying letter.

None

Yes. Please describe below

I hereby certify that neither I nor any member of my immediate family has accepted gifts, gratuities, or entertainment (in excess of \$75) that might influence my judgment or actions concerning the business of the District, except as listed below:

I hereby agree to report to the Board President any further situation that may develop before completion of my next questionnaire.

Date

Type Full Name