

COOPERSTOWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION

MINUTES

DATE: August 19, 2009

KIND OF MEETING: Regular

PLACE: Cafeteria, Middle/High School

MEMBERS PRESENT: Anthony J. Scalici, President, Mary B. Leonard, Vice-President,
David C. Borgstrom, Paula M. Greene, Noreen P. Polus, Theresa
J. Russo, Mikal Sky-Shrewsberry

MEMBERS ABSENT: None

OTHERS PRESENT: Mary Jo A. McPhail, Superintendent of Schools
Amy Kukenberger, School Business Administrator/Building
Administrator
Michael G. Cring, Secondary Principal
Teresa L. Gorman, Elementary Principal

President Scalici called the meeting to order at 7:00 PM.

Cathe Ellsworth stated that she loved the new windows. Rick Hulse commented on contract negotiations, co-pay for health insurance, overstaffing, shared services, budget increases, and the state of the Federal and State government.

Dr. Borgstrom, seconded by Mrs. Polus, moved approval of the minutes of the regular meeting of July 8, 2009.

Ayes 7 Noes 0 Motion carried.

Mrs. Polus commented on the project presented by Mrs. Nancy Tallman and noted that the Board should follow-up and acknowledge her work and efforts.

Dr. Russo presented the following warrants: WN-100 dated July 10, 2009, School Lunch Fund dated July 7, 2009, WN-3 dated July 17, 2009, SN-4 dated July 29, 2009, SN-5 dated July 22, 2009, WN-6 dated July 27, 2009, SN-7 dated July 28, 2009, WN-9 dated August 10, 2009, and SN-12 dated August 11, 2009, for Board information.

Resolution to confirm the tax rolls and authorize the tax levy, moved by Dr. Russo, seconded by Dr. Borgstrom, as follows:

RESOLUTION TO CONFIRM TAX ROLLS AND AUTHORIZE TAX LEVY

WHEREAS the Board of Education has been authorized by the voters at the Annual School Meeting to raise for the current budget of the 2009-2010 school year a sum not to exceed \$16,548,922;

THEREFORE BE IT RESOLVED, that the Board fix the equalized tax rates by towns and confirm the extension of the taxes as they appear on the following described tax roll:

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Town	Total Assessed Valuations by Towns	Equalized Tax Rate by Towns	Total Tax Levy by Towns
Burlington	835,247	16.411373	13,707.55
Hartwick	216,132,227	8.500366	1,837,202.94
Middlefield	120,150,986	13.732696	1,649,997.01
New Lisbon	108,568	19.840469	2,154.04
Otsego	748,133,184	8.404979	6,288,043.45
Totals	\$1,085,360,212	XXX	\$9,791,104.99

AND BE IT HEREBY DIRECTED THAT the tax warrant of this Board, duly signed shall be affixed to the above-described tax rolls authorizing the collection of said taxes to begin September 1, 2009 and end November 3, 2009 giving the tax warrant an effective period of sixty-four (64) days at the expiration of which time the tax collector shall make an accounting in writing to the Board;

AND IT IS FURTHER DIRECTED THAT the delinquent tax penalties shall be fixed as follows:

- 1st month free period,
- 2nd month interest of 2 percent added,
- 3rd month or fraction thereof, interest of 3 percent added.

TAX WARRANT 2009

WHEREAS: Chapter 73 of the Laws of 1977, amended Section 1318, subdivision 1 of the Real Property Tax Law; now therefore

BE IT RESOLVED: that the Board of Education retain as surplus funds \$661,799.46 from the total unreserved fund balance of \$1,261,779.46 thereby applying \$600,000.00 to the reduction of the tax levy.

BE IT ADDITIONALLY RESOLVED AS FOLLOWS:

To the collector of Cooperstown Central School District No. 1, Towns of Burlington, Hartwick, Middlefield, New Lisbon, Otsego, County of Otsego, New York State.

1. To give notice and start collection on September 1, 2009. (In accordance with the provisions of Section 1322 of the Real Property Tax Law.)
2. To give notice that tax collection will end on November 3, 2009.
3. To collect taxes in the total sum of \$9,791,104.99 in the same manner that collectors are authorized to collect town and county taxes in accordance with the provisions of Section 1316 of the Real Property Tax Law.
4. To make no changes or alterations in the tax warrant or the attached tax rolls but shall return the same to the Board of Education. The Board may recall its warrant and tax roll for correction of errors or omissions in accordance with the provisions of Section 1316 of the Real Property Tax Law.
5. To forward by mail to each owner of real property listed on the tax rolls within ten days after the start of collection a statement of taxes due on his property on press-numbered tax bill forms provided by the school district in accordance with the provisions of Section 922 of the Real Property Tax Law. To forward by mail, without interest penalties, to the office of the county treasurer a detailed tax bill of all state land parcels liable for taxes on the school tax rolls in accordance with provisions of Sections 540 and 544 of the Real Property Tax Law.

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6. To receive from each of the taxable corporations and natural persons the sums listed on the attached tax rolls without interest penalties when such sums are paid before the end of the first month of the tax collection period. To add two percent interest penalties to all taxes collected during the second month of the tax collection and to add three percent interest penalties to all taxes collected during any part of the third month of the tax collection period and to account for such sums as income due to the school district.
7. To issue press-numbered receipts only on forms provided by the school district in acknowledgment of receipt of payments of taxes and to retain, preserve and file exact carbon copies of all such receipts issued as required by Section 987 of the Real Property Tax Law.
8. To promptly return the warrant at its expiration and if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting thereof on forms showing by town the total assessed valuation, tax rate, the total tax levy, the total amounts remaining uncollected as required by Section 1330 of the Real Property Tax Law.

The warrant is issued pursuant to Sections 910, 912 and 914 of the Real Property Tax Law and is delivered in accordance with Sections 1306 and 1318 of this law. It is effective immediately after it is properly signed by a majority of the Board of Education. The warrant shall expire on the date stated above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with Section 1318, subdivision 2 of the Real Property Tax Law.

Ayes 7 Noes 0 Motion carried.

Dr. Russo, seconded by Mrs. Greene, moved approval of the 2009/2010 Bus Routes as prepared by Mr. Terry Bunn, Head Bus Driver.

Ayes 7 Noes 0 Motion carried.

Dr. Russo, seconded by Mrs. Leonard, moved approval of the Monthly Treasurer's Reports for the period June 1, 2009 to June 30, 2009 and July 1, 2009 to July 31, 2009 as follows:

6/1/09 – 6/30/09

Trust & Agency Fund Account	Total Available Balance	2,166.39
CD's	432,917.00	
Prize	27,521.95	
School Lunch Fund Account	Total Available Balance	34,748.75
General Fund Account	Total Available Balance	144,244.04
NBT	1,966,354.33	
JPM	223,653.80	
Citizens	148,380.03	
Federal Fund Account	Total Available Balance	35,713.41
Capital Fund Account	Total Available Balance	4,513.30
Savings	848,051.26	
Payroll Account	Total Available Balance	-0-

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Trust & Agency Fund Account	Total Available Balance	1.47
CD's	432,917.00	
Prize	27,521.95	

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School Lunch Fund Account	Total Available Balance	36,563.12
General Fund Account	Total Available Balance	326,211.47
NBT	1,386,876.33	
JPM	223,758.21	
Citizens	148,443.04	
Federal Fund Account	Total Available Balance	49,765.52
Capital Fund Account	Total Available Balance	4,514.76
Savings	787,899.02	
Payroll Account	Total Available Balance	-0-

Ayes 7 Noes 0 Motion carried.

Dr. Russo, seconded by Mrs. Sky-Shrewsberry, moved approval of the Quarterly Extracurricular Report for the period April 1, 2009 through June 30, 2009 and the Annual Financial Statement of Extra classroom Activity Fund for the period July 1, 2008 through June 30, 2009.

Ayes 7 Noes 0 Motion carried.

Dr. Russo, seconded by Mrs. Leonard, moved approval of the Annual Financial Report for the year ending June 30, 2009 and authorization for publication.

Ayes 7 Noes 0 Motion carried.

Dr. Russo, seconded by Dr. Borgstrom, moved approval to increase the cafeteria full paid lunch prices effective September 1, 2009 as follows: Full paid lunch: Grades K-5: \$1.70; Grades 6-12: \$1.75.

Ayes 7 Noes 0 Motion carried.

Dr. Russo presented the Cafeteria Financial Report dated April 1, 2009 through June 30, 2009 and the Cafeteria Participation for the 2007-2008 and 2008-2009 school years, for Board information.

Dr. Russo, seconded by Dr. Borgstrom, moved approval of Change Order GC-2 at a decrease of \$30,690.00 and authorization for the Superintendent of Schools to sign.

Ayes 7 Noes 0 Motion carried.

Dr. Russo presented Budget Transfer Schedule #8 dated July 21, 2009, for Board information.

Dr. Russo, seconded by Dr. Borgstrom, moved approval of the Capital Fund Bill Schedule dated August 12, 2009 totaling \$91,419.14 as follows:

Fiscal Advisors	390.00
Titan Development, Inc	22,450.49
Conmas, Inc.	25,973.05
HJ Brandeles Corp	42,605.60

Ayes 7 Noes 0 Motion carried.

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Mrs. Kukenberger, School Business Administrator/Building Administrator, provided an update on Medicaid Reimbursement. She stated that there is currently a freeze on submitting Medicaid bills until further notice.

Dr. Russo, seconded by Mrs. Greene, moved to accept the bids for the purchase of a pick-up truck and award the bid to Oneonta Ford LLC in the amount of \$29,888.00, as recommended by Mrs. Kukenberger, School Business Administrator/Building Administrator.

Ayes 7 Noes 0 Motion carried.

Dr. Russo, seconded by Mrs. Greene, moved to accept the bids for paving and award the bid to Cobleskill Stone Products in the amount of \$22,800.00, as recommended by Mrs. Amy Kukenberger, School Business Administrator/Building Administrator.

Ayes 7 Noes 0 Motion carried.

Motion made by Dr. Borgstrom, seconded by Mrs. Leonard. RESOLVED, that the Board of Education of the Cooperstown Central School District, upon the recommendation of the Superintendent of Schools, does hereby accept the resignation for the purpose of retirement of Mrs. Sharonlee Conroy, Mathematics Teacher, and accept the resignation from the position of Mathematics Department Chairperson, effective August 31, 2009, with deep regret and thanks for her many years of service.

Ayes 7 Noes 0 Motion carried.

Motion made by Dr. Borgstrom, seconded by Dr. Russo. RESOLVED, that the Board of Education of the Cooperstown Central School District, upon the recommendation of the Superintendent of Schools, does hereby accept the resignation from Mrs. Julie Weeks, Science Teacher, effective August 28, 2009.

Ayes 7 Noes 0 Motion carried.

Motion made by Dr. Borgstrom, seconded by Mrs. Leonard. RESOLVED, that the Board of Education of the Cooperstown Central School District, upon the recommendation of the Superintendent of Schools, does hereby accept the resignation from Ms. Erica Collier, Foreign Language Teacher, and accept the resignation from the position of High School Student Council Co-Advisor effective August 31, 2009.

Ayes 7 Noes 0 Motion carried.

Motion made by Dr. Borgstrom, seconded by Mrs. Greene. RESOLVED, that the Board of Education of the Cooperstown Central School District, upon the recommendation of the Superintendent of Schools, does hereby accept the resignation of Dr. Daphne Monie from the position of part-time Science Teacher for the 2009-2010 school year.

Ayes 7 Noes 0 Motion carried.

Motion made by Dr. Borgstrom, seconded by Dr. Russo. RESOLVED, that the Board of Education of the Cooperstown Central School District, upon the recommendation of the Superintendent of Schools, does hereby accept the resignation of Mr. Joseph Kennedy from the position of JV Football Coach for the 2009-2010 school year.

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Ayes 7 Noes 0 Motion carried.

Motion made by Dr. Borgstrom, seconded by Mrs. Greene. RESOLVED, that the Board of Education of the Cooperstown Central School District, upon the recommendation of the Superintendent of Schools, does hereby accept the resignation from Mrs. Abbe Furnari, Teacher Aide, effective August 20, 2009.

Ayes 7 Noes 0 Motion carried.

Motion made by Dr. Borgstrom, seconded by Mrs. Greene. RESOLVED, that the Board of Education of the Cooperstown Central School District pursuant to Section 3012 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents, upon the recommendation of the Superintendent of Schools, does hereby appoint Ms. Jessica Johnson to the position of Teacher in the Elementary tenure area for the first year of a probationary period of three (3) years, to commence on September 1, 2009 and to expire on September 1, 2012; AND BE IT FURTHER RESOLVED, that during her first year of this appointment be paid at an annual salary of \$44,398.

Ayes 7 Noes 0 Motion carried.

Motion made by Dr. Borgstrom, seconded by Dr. Russo. RESOLVED, that the Board of Education of the Cooperstown Central School District pursuant to Section 3012 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents, upon the recommendation of the Superintendent of Schools, does hereby appoint Dr. Daphne Monie to the position of Teacher in the Science tenure area for the first year of a probationary period of three (3) years, to commence on September 1, 2009 and to expire on September 1, 2012; AND BE IT FURTHER RESOLVED, that during her first year of this appointment be paid at an annual salary of \$47,585.

Ayes 7 Noes 0 Motion carried.

Motion made by Dr. Borgstrom, seconded by Dr. Russo. RESOLVED, that the Board of Education of the Cooperstown Central School District, upon the recommendation of the Superintendent of Schools, does hereby appoint Ms. Kaitlin Esford to a .6 FTE part-time position as a Music Teacher effective September 1, 2009 for the 2009-2010 school year and be paid at an annual salary of \$24,000; AND BE IT FURTHER RESOLVED, that she be granted benefits to be prorated at .6 FTE, as per the Faculty Association Contract.

Ayes 7 Noes 0 Motion carried.

Motion made by Dr. Borgstrom, seconded by Dr. Russo. RESOLVED, that the Board of Education of the Cooperstown Central School District, upon the recommendation of the Superintendent of Schools, does hereby create a full-time, ten month, Teacher Aide position, Scale 2, Category D of the Service Unit Contract, effective September 1, 2009.

Ayes 7 Noes 0 Motion carried.

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Motion made by Dr. Borgstrom, seconded by Dr. Russo. RESOLVED, that the Board of Education of the Cooperstown Central School District, pursuant to Section 4.5 of the Rules and Regulations of the Civil Service Law, upon the recommendation of the Superintendent of Schools, does hereby appoint Mrs. Sylvia Summers to the 10 month, full-time (6 hours per day) position of Teacher Aide for a probationary period of 52 weeks, effective September 1, 2009; AND BE IT FURTHER RESOLVED, that during her first year of appointment be paid at the rate of \$12.13 per hour, as stipulated in the Service Unit Contract.

Ayes 7 Noes 0 Motion carried.

Motion made by Dr. Borgstrom, seconded by Mrs. Greene. RESOLVED, that the Board of Education of the Cooperstown Central School District, upon the recommendation of the Superintendent of Schools, does hereby appoint Ms. Carol Krisch to the part-time (2¼ hours per day) position of Bus Monitor, effective September 1, 2009 for the 2009-2010 school year; AND BE IT FURTHER RESOLVED, that she be paid at a rate as stipulated in the Service Unit Contract.

Ayes 7 Noes 0 Motion carried.

Motion made by Dr. Borgstrom, seconded by Dr. Russo. RESOLVED, that the Board of Education of the Cooperstown Central School District, upon the recommendation of the Superintendent of Schools, does hereby appoint Mrs. Donna Hribar to the part-time (2¼ hours per day) position of Bus Monitor, effective September 1, 2009 for the 2009-2010 school year; AND BE IT FURTHER RESOLVED, that she be paid at a rate as stipulated in the Service Unit Contract.

Ayes 7 Noes 0 Motion carried.

Motion made by Dr. Borgstrom, seconded by Dr. Russo. RESOLVED, that the Board of Education of the Cooperstown Central School District, upon the recommendation of the Superintendent of Schools, does hereby appoint Ms. Andrea Wissick as a Summer Autism Support Teacher for the Summer 2009 effective July 6, 2009 – August 14, 2009 and at the per diem summer rate for 5 hours per day, 5 days per week.

Ayes 7 Noes 0 Motion carried.

Motion made by Dr. Borgstrom, seconded by Mrs. Leonard. RESOLVED, that the Board of Education of the Cooperstown Central School District, upon the recommendation of the Superintendent of Schools, does hereby appoint Mrs. Lori Wrench as a Summer Speech Teacher for the Summer 2009 effective July 6, 2009 – August 14, 2009 and at the per diem summer rate for 3 hours per day, 3 days per week.

Ayes 7 Noes 0 Motion carried.

Motion made by Dr. Borgstrom, seconded by Mrs. Polus. RESOLVED, that the Board of Education of the Cooperstown Central School District, upon the recommendation of the Superintendent of Schools, does hereby appoint Mrs. Deborah West-Arnot as a Summer Special Education Teacher for the Summer 2009 effective July 6, 2009 – August 14, 2009 and at the per diem summer rate for 10 hours per week.

Ayes 7 Noes 0 Motion carried.

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Touching Spirit Bear, Ben Mikaelson, 2001.

Ayes 7 Noes 0 Motion carried.

Mr. Scalici, seconded by Mrs. Polus, moved approval of the following High School textbook:

French Three Years, Blume/Stein Revision, 1994.

Ayes 7 Noes 0 Motion carried.

Mr. Scalici gave a report on the Curriculum Committee meeting of July 17, 2009.

Mrs. Leonard announced the following District events: August 20th – New Staff Orientation, September 2nd & 3rd – Superintendent’s Conference Days, and September 8th – First day of school for students.

Mrs. McPhail presented the Statement of Intention Report for March, 2009 - August, 2009, for Board information.

Mrs. McPhail reviewed the schedule for the New Staff Orientation on August 20, 2009.

Mrs. McPhail reviewed the schedule for the Superintendent’s Conference Days on September 2, 2009 and September 3, 2009.

Ms. Gorman, Elementary Principal, and Mr. Cring, Secondary Principal, reviewed their plans for the opening of school. Mrs. McPhail acknowledged them for all of their hard work over the summer. Mrs. McPhail recognized Darlene Bennett for all of her work on the district calendar.

Mrs. McPhail reviewed the schedule for half-day release time scheduled on November 3, 2009, January 26, 2010, and March 4, 2010.

Mrs. McPhail reviewed the 6-12 Guidance staff student distribution for the 2009-2010 school year.

Upon the recommendation of Mrs. McPhail, Dr. Borgstrom, seconded by Mrs. Greene, moved approval of the recommendation of the Committee on Preschool Special Education as listed in the minutes of the meeting on July 30, 2009.

Ayes 7 Noes 0 Motion carried.

Mrs. Leonard, seconded by Dr. Borgstrom, moved to appoint the Board Operating Committees and Other Committees for the 2009-2010 school year as follows:

PUBLIC RELATIONS COMMITTEE

Newsletter	News Releases
Community Outreach	Legislative

Mrs. Leonard (Chm.), Mrs. Polus, and Mrs. Sky-Shrewsberry

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CURRICULUM AND INSTRUCTION COMMITTEE

Curriculum Development	ETC
Continuing Education	Computer Use
Extracurricular/ athletic activities	Technology Committee

Mr. Scalici (Chm.), Mrs. Greene, and Dr. Russo

POLICY COMMITTEE

Policy Issues	Administrative Manual
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Mrs. Greene (Chm.), Mrs. Polus, and Mrs. Leonard

PERSONNEL COMMITTEE

Health Insurance	Negotiations
Employees	Retirement
After School Care/CROP	Staff Development
Volunteers	

Dr. Borgstrom (Chm.), Mrs. Leonard, and Mr. Scalici

OPERATIONS, GROUNDS, and AUDIT COMMITTEE

Budget	Finance
Buildings	Insurance
Cafeteria	Purchasing
Capital Improvements	Transportation
Grounds Development and Maintenance	

Dr. Russo (Chm.), Mrs. Sky-Shrewsberry, and Mrs. Polus

Other Committees

Task Force Committees: (as needed)

Legislative: (1x/month - first meeting) – Mrs. Greene

Employee Contract Monitoring:

CCSFA – Mr. Scalici (Chm.), Mrs. Leonard, Mrs. Greene

Service Unit – Dr. Borgstrom (Chm.), Dr. Russo, Mrs. Polus

Technology: Mrs. Sky-Shrewsberry

Faculty Liaison:

Mr. Scalici (Chm.), Mrs. Leonard, Mrs. Greene

CSE/CPSE: Mr. Scalici, Mrs. Leonard, Mrs. Greene

CFEE: Mrs. Polus

Health Advisory: Mrs. Greene

Health Wellness Advisory Committee: Dr. Russo

Ayes 7

Noes 0

Motion carried.

Dr. Borgstrom, seconded by Mrs. Leonard, moved approval of the Board of Education Operational Norms. A copy of the norms is on file with the minutes of this meeting.

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Ayes 7 Noes 0 Motion carried.

Mrs. Greene, seconded by Dr. Borgstrom, moved approval of the Expeditionary Learning Schools Outward Bound Contract for the period September 1, 2009 to August 31, 2010. A copy of the contract is on file with the minutes of this meeting.

Ayes 7 Noes 0 Motion carried.

Dr. Borgstrom, seconded by Mrs. Leonard, moved approval of the School Service Agreement with Springbrook for Speech-language Therapy and Related Services during the period July 6, 2009 – August 16, 2009. A copy of the contract is on file with the minutes of this meeting.

Ayes 7 Noes 0 Motion carried.

Mrs. Leonard, seconded by Dr. Borgstrom, moved to establish The Meghan Sorbera Wrestling Scholarship Fund.

Ayes 7 Noes 0 Motion carried.

Dr. Borgstrom, seconded by Mrs. Leonard, moved to accept the donation of \$3,000 from Deborah and William LeCates on behalf of the C.J. Heilig Foundation to the elementary school for the purchase and installation of two “Pro Digital System” microphone, receiver, and speaker systems for elementary classrooms and instructed Mrs. McPhail to write a letter of appreciation.

Ayes 7 Noes 0 Motion carried.

Mr. Scalici presented the Quarterly Thayer Family Scholarship Fund Investment Report dated July 31, 2009, for Board information.

Mr. Scalici presented the Quarterly Elizabeth White Scholarship Fund Investment Report dated July 31, 2009, for Board information.

Mr. Scalici presented the Quarterly VanHorne Scholarship Fund Investment Report dated July 31, 2009, for Board information.

Under Public Comments, Mary Tabor asked questions regarding Jay Baldo and his position as Athletic Coordinator. Rick Hulse commented on the Springbrook contract, per student cost, special education per student cost, and the Health Care Bill.

Mrs. Leonard, seconded by Mrs. Sky-Shrewsbury, moved to recess to executive session for personnel in order to discuss the employment history of particular persons at 8:29 PM.

Ayes 7 Noes 0 Motion carried.

Mrs. Greene, seconded by Mrs. Leonard, moved to return to the business of the regular meeting at 10:32 PM.

Ayes 7 Noes 0 Motion carried.

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Mrs. Greene, seconded by Dr. Russo, immediately moved to adjourn the meeting.

Ayes 7

Noes 0

Motion carried.

Clerk