

COOPERSTOWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
ANNUAL REORGANIZATION MEETING

AGENDA

July 8, 2009

7:00 PM, Cafeteria, Middle/High School

- I. Call to order by Superintendent
- II. Oath of Office:
 - A. Reelected Board member:
Anthony Scalici
 - B. Newly elected Board members:
Noreen Polus
Mikal Sky-Shrewsberry
- III. Organization of the Board:
 - A. Election of Officers for 2009/2010:
 1. President - nomination and election
 2. Administration of oath of office to President
 3. Vice-President - nomination and election
 4. Administration of oath of office to Vice-President
 - B. Board appointments for 2009/2010 school year:
 1. Deputy Treasurer - Mary Jo McPhail
 2. Clerk of the Board - Darlene Bennett - \$6521
 3. Tax Collector - Brenda Hunt - \$2000
 4. Internal Claims Auditor - Janette Lyons - \$25.14 hourly
 5. Treasurer of Extracurricular Account - Michael Leggett - as per faculty association contract
 6. Deputy Treasurer of Extracurricular Account – Amy Kukenberger
 7. School Health Officers: Dr. Douglas Cannon, Dr. Christopher Kjolhede, Dr. Anna Gadowski, Dr. Phillip Heavner, Dr. Celeste Grosso, Mrs. Sonja McCann, Nurse Practitioner, Mrs. Corinne Smith, Nurse Practitioner, and Jeannine Groff, PA
 8. School Attorney - Lynn E. Green, Esq. - on an hourly basis
 9. Records Access Officer - Darlene Bennett
 10. Records Management Officer - Brenda Hunt
 11. Internal Auditor – Cwynar & Company - \$6,210 *
 12. Local Education Agency Designee - Asbestos – Amy Kukenberger
 - C. Designations:
 1. Official Depository - All Funds – NBT
 2. Designation of Depositories:

NBT	10,000,000.00	J. Deierkin
Citizens Bank	5,000,000.00	J. Sowers
JP Morgan Chase Bank	5,000,000.00	S. Farrell
 3. Official Newspapers - The Daily Star, The Freeman's Journal and The Cooperstown Crier
 - D. Authorizations:
 1. Signatures of checks *
 2. Superintendent to certify bi-weekly payrolls

3. Superintendent to approve budget transfers
4. Superintendent to assign substitutes
5. Access to Safe Deposit Box *
6. Establishment of Petty Cash Funds
 - Superintendent - \$50
 - Elementary Principal - \$50
 - Secondary School Principals - \$50
 - Cafeteria - \$50
7. District Cell Phone Authorization:
 - Superintendent (1)
 - Business Manager (1)
 - Principals/Athletic Coordinator (3)
 - Superintendent of Buildings and Grounds (1)
 - Head Bus Driver (1)
8. Reaffirmation of all policies of the Board of Education

E. Bonding of Personnel:

1. District Treasurer - \$1,000,000
2. Tax Collector - \$1,000,000
3. All other employees - \$100,000

IV. Public Comments on Agenda Items

V. Public Comments

VI. Approval of minutes:

- A. Regular meeting on June 10, 2009 *
- B. Special meeting on June 29 2009 *

VII. Operations, Grounds, and Audit:

- A. Warrants *
- B. Policy Statement for Free and Reduced Price Meals *
- C. Award Bread Bid *
- D. Increase Mileage Rate - \$.55
- E. Budget Transfer Schedules #6 & #7 *
- F. OMNI Group Renewal Services Agreement *
- G. CASEBP – Participating School District Designee to Board of Directors *
- H. Capital Fund Bill Schedule *
- I. Proposal for Public Service Signage for Middle/High School – Nancy Tallman

VIII. Policy:

- A. Middle/High School Attendance Regulations *
- B. Committee Report

IX. Personnel:

- A. Instructional Appointments *
- B. Summer Reading Teacher Appointments *
- C. Summer Music Teacher Appointment *
- D. 2009/2010 Grade Level/Team Leader/Department Chairperson Assignments *
- E. 2009/2010 Extracurricular Assignments *
- F. Authorization for Superintendent to appoint staff pending final approval by Board *

- X. Curriculum:
 - A. Textbook Approvals (Copy of Textbooks on file in the Superintendent's Office) *
- XI. Public Relations:
 - A. Legislative Update
- XII. Administrative matters:
 - A. Special Education Annual Report for Board Information *
 - B. Class of 2009 Profile *
 - C. Graduation Awards (2009) for Board Information *
 - D. 2008/2009 Library Reports *
 - E. LaCava Nature Center Year End Report *
 - F. Report on NYSCOSS Summer Meeting
- XIII. Other Board matters:
 - A. Public Officers Law Section 18 Resolution *
 - B. CSE/CPSE Recommendations *
 - C. Assignment of Committee on Special Education *
 - D. Assignment of CSE Subcommittee *
 - E. Assignment of Committee on Preschool Special Education *
 - F. CSE/CPSE Designation
Anthony Scalici, Mary Leonard, and Paula Greene
 - G. Surrogate Parents *
 - H. Impartial Hearing Officers *
 - I. Records Access List *
 - J. Designation of Committee on Special Education Records Access Officer *
 - K. CROP Memorandum of Agreement *
 - L. Incarcerated Youth Memorandum of Understanding *
- XIV. Public Comments:
- XV. President's Comments:
 - A. CASSC School Boards Institute Summer Workshop – August 17, 2009
 - B. Next regular Board meeting – August 19, 2009
- XVI. Adjournment

* Supporting material in packet