

COOPERSTOWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION

MINUTES

DATE: March 17, 2010

KIND OF MEETING: Regular

PLACE: Cafeteria, Middle/High School

MEMBERS PRESENT: Anthony J. Scalici, President, Mary B. Leonard, Vice-President,
David C. Borgstrom, Paula M. Greene, Noreen P. Polus, Theresa
J. Russo, Mikal Sky-Shrewsberry

MEMBERS ABSENT: None

OTHERS PRESENT: Mary Jo A. McPhail, Superintendent of Schools
Amy B. Kukenberger, School Business Admin./Building Admin.
Michael G. Cring, Secondary Principal
Teresa L. Gorman, Elementary Principal

President Scalici called the meeting to order at 7:00 PM.

Barbara Cannon commented on the importance of Driver Education and requested that it be continued for the summer 2010. Bob Satriano commented on Driver Education, requesting that it continue in the summer. Cathe Ellsworth asked questions regarding the bonding of the bus purchase.

Mrs. Leonard, seconded by Mrs. Sky-Shrewsberry, moved approval of the minutes of the regular meeting of March 3, 2010.

Ayes 7 Noes 0 Motion carried.

Mrs. McPhail presented the second draft of the 2010-2011 Budget. She stated that the proposed budget is \$16,093,415, which represents a 2.75% decrease from the 2009-2010 budget. She then reviewed reductions that were made as a result of discussions at the budget work session. She also stated that the estimated average tax levy increase is 7.2%.

Dr. Russo presented the following warrants: SN-66 dated February 24, 2010, WN-67 dated February 25, 2010, SN-69 dated February 24, 2010, WN-71 dated March 1, 2010, WN-72 dated March 10, 2010, School Lunch Fund dated March 9, 2010, and SN-74 dated March 10, 2010, for Board information.

Dr. Russo, seconded by Dr. Borgstrom, moved approval of the Monthly Treasurer's Reports for the period February 1, 2010 to February 28, 2010, as follows:

| | | |
|-----------------------------|-------------------------|------------|
| Trust & Agency Fund Account | Total Available Balance | 188,632.21 |
| CD's | 432,917.00 | |
| Prize | 36,582.90 | |
| School Lunch Fund Account | Total Available Balance | 36,407.56 |
| General Fund Account | Total Available Balance | 29,237.01 |
| NBT | 4,001,522.34 | |

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| | | |
|----------------------|-------------------------|-----------|
| JPM | 224,412.70 | |
| Citizens | 148,787.02 | |
| Federal Fund Account | Total Available Balance | 69,502.45 |
| Capital Fund Account | Total Available Balance | 31,927.10 |
| Savings | 2,947,856.39 | |
| Payroll Account | Total Available Balance | -0- |

Ayes 7 Noes 0 Motion carried.

Dr. Russo, seconded by Dr. Borgstrom, moved approval of the Capital Fund Bill Schedule – SN-75 dated March 11, 2010 totaling \$71,571.68 as follows:

| | |
|------------------------------|-----------|
| Piccirilli-Slavik & Vincent | 11,352.50 |
| Scharf Plumbing and Heating | 9,880.00 |
| SJB Services, Inc. | 1,144.00 |
| George A. Nole and Son, Inc. | 47,025.00 |
| Bearsch Compeau Knudson | 2,170.18 |

Ayes 7 Noes 0 Motion carried.

Dr. Russo, seconded by Mrs. Sky-Shrewsberry, moved approval of Change Order BL-1 at a decrease of \$754.00 and authorization for the Superintendent of Schools to sign.

Ayes 7 Noes 0 Motion carried.

Dr. Russo, seconded by Dr. Borgstrom, moved adoption of the following resolution:

RESOLVED, that the Board of Education of Cooperstown Central School District, Town of Otsego, County of Otsego, is hereby authorized and directed to purchase one (1) sixty (60) passenger bus with seat belts for the 2010-2011 school year at a maximum cost of \$100,000, and issue and sell serial bonds or notes in anticipation of such bonds in the aggregate principal amount of \$100,000 to pay for the same over a five-year period of time (2011-2012, 2012-2013, 2013-2014, 2014-2015, 2015-2016).

Ayes 7 Noes 0 Motion carried.

Dr. Russo, seconded by Dr. Borgstrom, moved to adopt the Notice of Budget Hearing, Budget Vote, and Election and authorize publication in the official newspapers.

Ayes 7 Noes 0 Motion carried.

Mrs. Greene, seconded by Dr. Borgstrom, moved an amendment to Policy 5670: Records Management, for second reading and adoption.

RECORDS MANAGEMENT

A Records Management Officer shall be designated by the Superintendent, subject to the approval of and appointment by the Board of Education. The Records Management Officer shall coordinate the development of and oversee a program for the orderly and efficient management of records, including the legal disposition or destruction of obsolete records, and shall be given the authority and responsibility to work with other local officials at all levels in the development and maintenance of the records management program.

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In addition, a Records Advisory Board may be created to assist in establishing and supporting the records management program. The District's legal counsel, the fiscal officer, and the Superintendent/designee may comprise the Advisory Board.

Retention and Disposition of Records

The Superintendent shall retain records for such a period and dispose of them in the manner described in Records Retention and Disposition Schedule ED-1, established pursuant to Part 185, Title VIII of the Official Compilation of Codes, Rules and Regulations of the State of New York and Article 57-A of the Arts and Cultural Affairs Law.

Special Approvals for Disposition of Records Not Included in Schedule/Records Damaged by Natural or Manmade Disasters

Records not listed on a records retention and disposition schedule shall not be disposed of without the approval of the Commissioner of Education.

Records that have been damaged by natural or manmade disaster and constitute a human health or safety risk also require the Commissioner's prior approval before disposition.

Replacing Original Records with Electronic Images

Digital images of public records may be stored on electronic media, and such electronic records may replace paper originals or micrographic copies of these records. To ensure accessibility and intelligibility for the life of these records, the School District shall follow the procedures prescribed by the Commissioner of Education.

Retention and Preservation of Electronic Records

The District shall ensure that records retention requirements are incorporated into any plan and process for design, redesign, or substantial enhancement of an information system that stores electronic records.

Arts and Cultural Affairs Law Section 57.19
8 New York Code of Rules and Regulations (NYCRR) Section 185

Ayes 7 Noes 0 Motion carried.

Motion made by Dr. Borgstrom, seconded by Mrs. Greene. RESOLVED, that the Board of Education of the Cooperstown Central School District, does hereby accept the Memorandum of Understanding between the Cooperstown Central School District Faculty Association and the Superintendent of Schools of the Cooperstown Central School Board of Education regarding Article XVII – Salary Section I. Career Attendance Incentive, dated March 10, 2010.

Ayes 7 Noes 0 Motion carried.

Motion made by Dr. Borgstrom, seconded by Dr. Russo. RESOLVED, that the Board of Education of the Cooperstown Central School District, upon the recommendation of the Superintendent of Schools, does hereby accept the resignation for the purpose of retirement of Mr. Bruce Clinton, Technology Teacher, effective June 30, 2010, with deep regret and thanks for his many years of service.

Ayes 7 Noes 0 Motion carried.

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Motion made by Dr. Borgstrom, seconded by Mrs. Leonard. RESOLVED, that the Board of Education of the Cooperstown Central School District, does hereby rescind the administrative assignment of the following coaching positions for the 2009/2010 school year:

JV Baseball
Modified Baseball

Samuel Ackerman
Kenneth Hotaling

Ayes 7 Noes 0 Motion carried.

Motion made by Dr. Borgstrom, seconded by Mrs. Leonard. RESOLVED, that the Board of Education of the Cooperstown Central School District, does hereby approve the administrative assignment of the following coaching positions for the 2009/2010 school year contingent upon CPR, First Aid certification, defibrillator training (AED), and certification/licensing requirements as per NYSED:

Modified Baseball
Modified Softball
Asst. Varsity Track (B & G)

Samuel Ackerman
Glen Noto
Nate Conte*

*Contingent upon fingerprinting clearance

Ayes 7 Noes 0 Motion carried.

Mr. Scalici, seconded by Mrs. Greene, moved approval of the following High School textbook:

Invisible Man, Ralph Ellison, 1947.

Ayes 7 Noes 0 Motion carried.

Mr. Scalici gave a report on the Curriculum and Instruction meeting of March 15, 2010.

Mrs. Leonard announced the following District events: March 18 – Kindergarten Parent Orientation - elementary school at 6:30 pm, March 19 – Superintendent’s Conference Day – no school for students, March 27 – Crayon Carnival - m/hs school gym at 11:00 am – 3:00 pm, March 30 – Jammin’ Jazz Coffee House - m/hs school cafeteria at 8:00 pm, March 31 – Jammin’ Jazz Coffee House Snow Date, April 5 – College Planning Night, Juniors and parents - m/hs cafeteria at 7:00 pm, and April 6 – 5th Grade Parents’ Night - m/hs cafeteria at 7:00 pm.

Mr. Scalici commented on the State formation of committees to work on planning for the budget. He also commented on a resident who contacted the local Senate office regarding the budget and was told to contact their local school Board.

Mrs. McPhail presented the agenda for the March 19th Superintendent’s Conference Day for Board information. She thanked and recognized the Professional Development Planning Team for all of their work on planning staff development.

Mrs. McPhail announced that Cooperstown has been officially recognized as a model school district for its implementation of the three-tiered intervention model for Response to Intervention. She acknowledged Laura Bliss Lamb, the special education staff and faculty for all of their hard work on this project.

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Mrs. McPhail announced that Cooperstown is one of three schools that were recognized at the Expeditionary Learning Outward Bound National Conference for Expeditionary Learning excellence, specifically Amy Parr was recognized for all of the work she has done in the classroom.

Mr. Cring reported on the high school concert, 8th grade advisory regarding nutrition, college planning night, high school Olympiad team, middle school dance, high school dance, trip to Italy, research projects in Global II, high school student council donations, 6th grade portfolio presentations, Pen-in-hand Conference, art students involved in Empty Bowls fund raiser, and the senior trip to NYC. Ms. Gorman reported on CROP penny drive, elementary school food drive, students who received letters from President Obama, 5th social studies exam results, 5th grade French power point projects, 4th & 5th grade composer projects, live book reports, and New Hartford teachers visit to see sound systems in the elementary school.

Upon the recommendation of Mrs. McPhail, Mrs. Leonard, seconded by Dr. Russo, moved approval of the recommendations of the Committee on Special Education as listed in the minutes of the meeting on March 11, 2010.

Ayes 7

Noes 0

Motion carried.

Mrs. Greene, seconded by Dr. Russo, moved approval of the Cooperstown Central School District School Calendar for the 2010-2011 school year. A copy of the calendar is on file with the minutes of this meeting.

Ayes 7

Noes 0

Motion carried.

Mr. Scalici presented the Quarterly VanHorne Scholarship Fund Investment Report dated January 31, 2010, for Board information.

Mr. Scalici presented the Quarterly Thayer Family Scholarship Fund Investment Report dated January 31, 2010, for Board information.

Mr. Scalici presented the Quarterly Elizabeth White Scholarship Fund Investment Report dated January 31, 2010, for Board information.

Cathe Ellsworth asked if the next time that they see the budget is when it is adopted. Penny Gentile commented on Driver Education being continued in the summer and the future of funding for Driver Education and the simulators. Kathleen Galland-Bennett commented that she hoped that Driver Education would be continued this summer. Kevin Murray asked about the increases in contributions to the teacher retirement system.

Mr. Scalici announced the following: BOCES Annual Meeting on April 6, 2010 in Grand Gorge, the next regular Board meeting is April 7, 2010, Special Propositions and Board Members' Petitions are due on April 19, 2010, and the April 28th Board meeting has been cancelled.

Mr. Scalici stated that budget changes would be publicized on the website and in the newspapers, if possible, before its adoption. He also acknowledged Bruce Clinton for all of the extra time that he puts in at the school and in the memory garden.

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Mrs. Sky-Shrewsberry, seconded by Mrs. Leonard, moved to recess to executive session for personnel in order to discuss the employment history of particular persons and contract negotiations with the Faculty Association at 7:47 PM.

Ayes 7 Noes 0 Motion carried.

Mrs. Sky-Shrewsberry, seconded by Mrs. Leonard, moved to return to the business of the regular meeting at 9:35 PM.

Ayes 7 Noes 0 Motion carried.

Mrs. Sky-Shrewsberry, seconded by Dr. Russo, immediately moved to adjourn the meeting.

Ayes 7 Noes 0 Motion carried.

Clerk